

**Cal Poly Pomona University Parking & Transportation Services
Parking Community Service Officer (CSO)
EMPLOYMENT APPLICATION**

Personal Information:

Date: _____

First Name _____ M.I. _____ Last Name _____ Bronco ID Number _____

Local Address _____ City _____ Zip Code _____

Permanent Address _____ City _____ Zip Code _____

Cell Phone _____ Local Phone _____ E-Mail _____

In Case of Emergency, Whom may we contact...

First Name _____ Last Name _____ Relationship _____

Address _____ City _____ State _____ Zip Code _____

Major: _____ G.P.A. _____

Class Standing: _____ Expected Graduation Date: _____

Have you been on academic probation? Yes () No () If yes, how many times? _____

Were you ever sent to Judicial Affairs / Student Discipline on campus? Yes () No () If yes, explain. _____

Do you have a valid California Driver's License? Yes () No () C.D.L. # _____

Are you willing to provide your own transportation, if necessary, for your employment? Yes () No ()

What is the license plate of your vehicle? _____

Have you had any accidents during the past year? Yes () No () If Yes, how many? _____

Were you ever convicted of an offense other than speeding or unlawful parking of motor vehicle? Yes () No ()

If yes, explain. Exclude any incident which occurred before your 21st birthday or which was adjudicated in the Juvenile court or under a youth offender law, or which was sealed under the California Welfare and Institutions code section 781 or the California Penal code 1203.45

Position Sought: Parking Community Service Officer

What hours are you available to work? Please be specific.

Monday	Tuesday	Wednesday	Thursday	Friday

When will you be able to start employment? _____

Are you willing to work during Mid-Terms and Finals? Yes () No ()

Are you available to work breaks and holidays? Yes () No ()

Are you available to work Commencement? (Friday, Saturday and Sunday) Yes () No ()

If hired, can you provide proof that you have a legal right to work in the U.S. ? Yes () No ()

If no, please explain. _____

Were you ever been put on probation or discharged from employment? Yes () No ()

If yes, please explain. _____

Have you ever been reprimanded or written-up from any place of employment? Yes () No ()

If yes, please explain. _____

Preparation: List all education and/or training including academy, military service, high school and college, etc.

Type of School	Name of School	Location (Complete Mailing Address)	Number of Years Completed	Major & Degree
High School				
College				
Other:				

List any Honors, Certificates or Award Received:

--

Special Skills and/or Qualifications

--

Work Experience: Please list your work experience for the past 3 years beginning with your most recent job held.

Name of Employer Address City, State, Zip Code Phone Number	Name of last supervisor	Employment Dates	Pay or Salary
		From To	Start Final
	Your last job title		Hours Worked
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			
Name of Employer Address City, State, Zip Code Phone Number	Name of last supervisor	Employment Dates	Pay or Salary
		From To	Start Final
	Your last job title		Hours Worked
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

May we contact your supervisor(s) Yes () No ()

References: List two references who know you well

Name: _____	Name: _____
Relationship: _____	Relationship: _____
Title/Position: _____	Title/Position: _____
Address _____	Address _____
Phone: () _____	Phone: () _____

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.

The above statements are true and correct to the best of my knowledge and belief. I hereby grant authorization to Cal Poly Pomona Parking & Transportation Services and the University Police Department to conduct DMV, criminal history clearance and reference inquiries to ensure satisfactory completion of a mini-background check as required for employment. If any of the information on the application is found to be false, your application will be voided.

Signature of Applicant

Date

For Office Use Only

CDL #: _____

Results: _____

Campus History: _____

Referral: _____

