

Paying by Credit Card on Bronco Direct

Bronco Direct provides the student with an array of services, such as the ability to pay for fees online. Students may pay online using credit cards or by e-check. Students will have a choice of paying all of their charges with one payment source or may break down payments and pay selected items by either check or credit card.

Instructions to pay by credit card:

1. Sign-on to BroncoDirect with your BroncoName and BroncoPassword
2. Under "Student Accounts" click on "Make a Payment"
3. Select Payment Method: "Credit card"
4. Click on "Next"
5. Specify Payment Details:

You will have the option to save your credit profile information or not. Select your choice and proceed to next step.


You will be prompted to complete the following:

Enter the information requested exactly as it appears on your credit card.

First Name



Last Name

Pay by Credit Card

Credit Card 

Type

Card Number

Expiration Date  / 

Pay by Credit Card

The billing address you specify must match your credit card company's records.

(Complete your address information or edit existing information)

5. Click "Next" to proceed.

6. Specify Payment Amount: You may pay individual charges or all charges that are reflected. Fill in the amount you wish to pay on each line that is shown. Click on "Calculate" to complete the transaction.

7. Click "Next" to proceed

8. Payment Result: The final page will confirm your payment information. It will indicate if your payment has been accepted. Check "Transaction Status" to see that the payment was "Successfully Posted"

9. Print this page for your records.

10. There is an option at the bottom that allows the student to make another payment. This may be used to return to the beginning of the payment feature and pay by another method.